

**Faculty of Humanities
Language Assessment Centre**

**Regulations for the Independent Russian Exam for
Bachelor and Specialist Educational Programmes
at HSE**

2026-2027

1. General Regulations

1.1 *The Regulations for Independent Russian Exam for Bachelor and Specialist Educational Programmes at HSE* (the Regulations) define the procedure for Independent Russian Exam (the Exam) for Bachelor and Specialist students of HSE. The Regulations are designed in accordance with *the Regulations for Interim and Ongoing Assessments of Students at National Research University Higher School of Economics* and *Conceptual Framework for Developing Students' Foreign Language Competencies in Bachelor's, Specialist's, and Master's Degree Programmes at National Research University Higher School of Economics*.

1.2 The students are obligated to familiarize themselves with these Regulations before the start of the Exam and to comply with them until the end of the Exam.

1.3 The Exam is conducted in both offline and online formats. The online format is applicable only to the students who study under a distance learning individual curriculum.

1.4 The Exam consists of four parts: *Reading*, *Writing*, *Listening* and *Speaking*. The time intervals for each Exam section are the following: *Reading* – 60 minutes, *Writing* – 60 minutes, *Listening* – approximately 25 minutes, *Speaking* – approximately 20 minutes.

1.5 The language of the Exam is Russian.

1.6 The total time of the Exam is approximately 180 minutes, including a 15-minute break between sections 2 and 3 of the Exam.

1.7 The Exam held online does not have any breaks between the sections, so the total time of the Exam is around 165 minutes.

1.8 After finishing the Exam, the students will not have access to the Exam tasks and their Exam answers on the platform.

1.9 The Exam mark the students see on the platform after the grading period is final and cannot be appealed.

2. Registering for the Exam

2.1 The students are obligated to sign up for the Exam by choosing a suitable time slot on the SmartLMS platform.

2.2 The link for the Exam registration is located in the SmartLMS course.

2.3 The student will get access to the list of time slots by clicking the 'Регистрация' button.

Регистрация

Слоты

ID слота: 8905 - TS160326, 8906 - TS190326, 8907 - TS190326, 9138 - TS20032026, 9613 - TS150826am

Название:

Дата начала задания ОТ: ☐ Включить 3 август 2026

Дата начала задания ПО: ☐ Включить 3 август 2026

☐ Только свободные для записи слоты

Найти Отмена

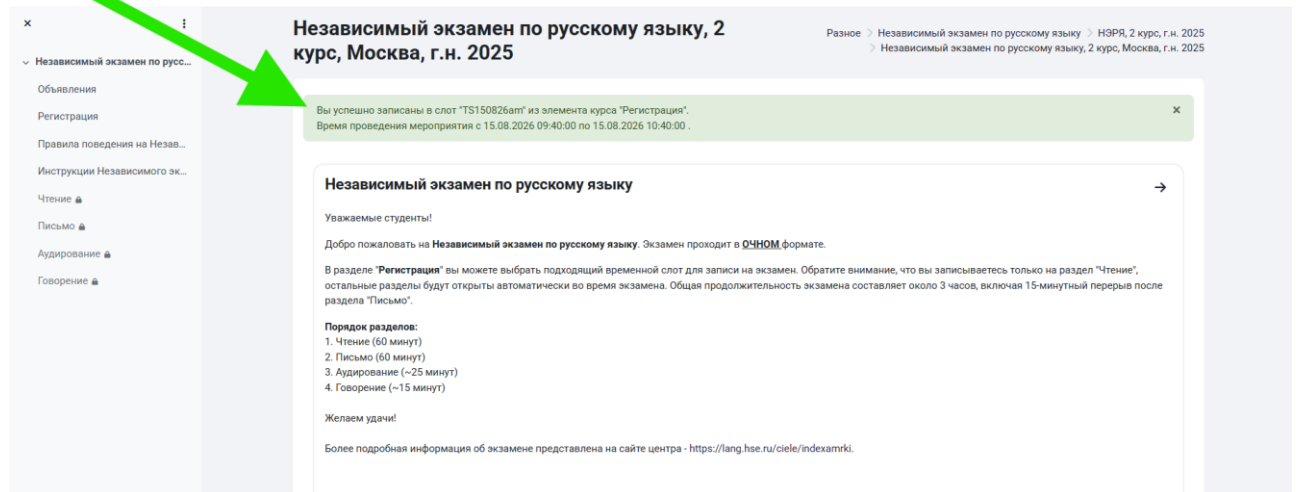
Скачать табличные данные как: Значения, разделенные запятыми (.csv) Скачать

ID слота	Название	Дата начала задания	Время начала задания	Время на выполнение задания, мин	Максимальное допустимое количество участников	Количество записанных участников	Комментарий	Действия
7715	TS150925	15.09.25	14:40	60	10	3	Ранняя сдача НЭРЯ	Записаться
7814	TS150925online	15.09.25	14:45	60	2	1	Ранняя сдача НЭРЯ (онлайн)	Записаться
7751	TS180925	18.09.25	14:40	60	10	1	Ранняя сдача НЭРЯ	Записаться
8905	TS160326	16.03.26	14:40	60	2	0	Ранняя сдача 1 курс	Записаться
8906	TS190326	19.03.26	09:40	60	2	2	Ранняя сдача 1 курс	Записаться
8907	TS190326	19.03.26	14:40	60	2	1	Ранняя сдача 1 курс	Записаться
9138	TS20032026	20.03.26	09:40	60	1	1		Записаться
9613	TS150826am	15.08.26	09:40	60	1	0		Записаться

2.4 The students must choose **one** time slot (TS) and sign up for the Exam by pressing the ‘Записаться’ button. If the ‘Записаться’ button is greyed out it means that the time slot is not available and the student has to choose another one.

7715	TS150925	15.09.25	14:40	60	10	3	Ранняя сдача НЭРЯ	Записаться
7814	TS150925online	15.09.25	14:45	60	2	1	Ранняя сдача НЭРЯ (онлайн)	Записаться
7751	TS180925	18.09.25	14:40	60	10	1	Ранняя сдача НЭРЯ	Записаться
8905	TS160326	16.03.26	14:40	60	2	0	Ранняя сдача 1 курс	Записаться
8906	TS190326	19.03.26	09:40	60	2	2	Ранняя сдача 1 курс	Записаться
8907	TS190326	19.03.26	14:40	60	2	1	Ранняя сдача 1 курс	Записаться
9138	TS20032026	20.03.26	09:40	60	1	1		Записаться
9613	TS150826am	15.08.26	09:40	60	1	0		Записаться

Having completed the registration process, the students will be shown a confirmation.



2.5 The students are allowed to cancel or change the chosen time slot or date up to 3 full days prior to the scheduled Exam date. No changes can be made in less than 3 full days prior to the scheduled Exam date.

3. Before the Exam

3.1 To participate in the **offline** Exam, the students must:

- prepare a valid identification document (Student ID / passport) to be verified before the start of the Exam;
- take the ID without a cover to their Exam station. The ID must stay on the Exam desk for the entire duration of the Exam;
- completely switch off all the types of electronic devices or put them on silent and leave them in a designated area in the Exam room until the end of the Exam. The students will be permitted to use their electronic devices after all the sections of the Exam are over;
- leave their belongings (overcoat, hats / caps, etc.) outside the test room and electronic devices (including wrist watches, smart watches, tracking bracelets, etc.) and bags/backpacks in a designated area in the Exam room until the end of the Exam.

NB: It is strictly prohibited to use any electronic devices (mobile phones, watches, smartwatches, headphones, earphones, cameras, etc.) during the Exam or the break. All electronic devices must be switched off and placed in a designated area in the Exam room until the end of the Exam. If a student is found with any electronic device during the Exam, their exam results will be cancelled.

3.2 The students are allowed to take the following items to their Exam station:

- a pen or pencil without a pencil case;
- a clear plastic water bottle without a label;
- a paper slip with an email and SmartLMS password;
- medications in a clear plastic bag if necessary.

NB: Students must complete the Exam tasks at the computers in the Exam room in the Language Assessment Centre. Attempts to access the Exam tasks from other locations are strictly prohibited and will be terminated immediately. If the student fails to follow this rule, their exam results will be cancelled.

3.3 To participate in the **online** Exam, the student must:

- prepare a valid identification document (Student ID) to be verified before the start of the Exam;

- join the meeting by registering on the MTS Link platform by following the link sent to the student's SmartLMS inbox and/or corporate email by the Language Assessment Centre the day before the exam;

Регистрация на мероприятие

Через социальные сети

Электронная почта
iivanov@edu.hse.ru

Фамилия
Иванов

Имя
Иван

Условия использования платформы Webinar.ru

Нажимая на кнопку «зарегистрироваться», я акцептую условия лицензионного договора, подтверждаю факт ознакомления с «Политикой обработки персональных данных», соглашаюсь на обработку персональных данных и связь со мною способами, указанными в договоре, в целях исполнения условий договора.

ЗАРЕГИСТРИРОВАТЬСЯ

- share the screen for the entire duration of the exam by clicking on the Share screen button, located at the bottom of the page on the MTS Link platform;
- follow the technical requirements below:
 - use a PC or a laptop;
 - operating system: Windows 7, Windows 8, Windows 8.1, Windows 10, Windows 11;
 - RAM: 3 GB or more;
 - HDD / SSD space: 500 MB;
 - the latest version of one of the following browsers is needed: Yandex Browser, Google Chrome or Microsoft Edge. To check the latest update, go to: browser.yandex.ru or www.google.com/chrome/;
 - a fully-functioning webcam: the minimum recommended resolution is 640x480 px.;
 - a fully-functioning microphone;
 - switched off VPN or VPN apps;
 - a reliable and stable internet connection with a speed of 5 Mbps for upload and download is required. You should use a wired (LAN) connection rather than a WiFi network. To check the internet connection speed, go to: <https://yandex.ru/internet/>;
 - make sure cookies are enabled.

To enable cookies in Chrome, go to

[https://support.google.com/accounts/answer/61416?hl=en&co=GENIE.Platform%3DDesktop](https://support.google.com/accounts/answer/61416?hl=en&co=GENIE.Platform%3DDesktop;);

To enable cookies in Yandex Browser, go to

<https://browser.yandex.com/help/personal-data-protection/cookies.html>

NB: Students who skip or fail the verification process and/or do not join the MTS Link video conference are not allowed to complete the Exam tasks on the SmartLMS platform. If the student fails to follow this rule, their exam results will be cancelled.

4. During the Exam

4.1 During the **offline** Exam, it is prohibited to:

Independent Russian Exam, 2026-2027

- provide fake ID documents for the verification procedure;
- impersonate another student or be impersonated;
- have with you or use any electronic devices (mobile phones, smartwatches, headphones, earphones, cameras, etc.). All electronic devices must be switched off and placed in a designated area in the Exam room;
- cheat by using any type of electronic devices and/or handwritten notes;
- wear a mechanical watch;
- communicate with other students and discuss the Exam tasks;
- copy the work of another student;
- open additional applications, programmes and browser tabs other than the Exam page;
- use any artificial intelligence tools;
- leave the Exam room without the permission of the invigilator;
- leave the Exam room once the students have been through the verification procedure;
- leave the Exam room during the Listening and Speaking sections;
- use any sheets of paper that were not handed out by the invigilator;
- reproduce, save, distribute, or take any Exam materials out of the examination room, including scratch paper;
- use text correction programmes, reference books, dictionaries (including electronic ones), notes, textbooks, or other study materials;
- exhibit aggressive behaviour towards other students and invigilators;
- make noise, talk loudly, turn around and disturb other students;
- shut down / restart the computer;
- use keyboard shortcuts.

NB: If any artificial intelligence elements and/or text-generation techniques are detected in a student's work during or after the Exam, their exam results will be cancelled.

4.2 During the **offline** Exam, the student is allowed to:

- use blank sheets of paper and a pen/pencil for taking notes. Paper will be provided in the test room. Pens or pencils should be brought by the student;
- call on the invigilators to answer questions by raising a hand;
- leave the Exam room during the Reading and Writing sections of the Exam. It is not recommended to spend more than five minutes outside the Exam room. The students may leave the Exam room once during the Reading and Writing sections of the Exam.

NB: Only scratch paper distributed by the invigilators in the Exam room is permitted for use. It is strictly prohibited to use any other sheets of paper for making notes. If the student fails to follow this rule, their exam results will be cancelled.

4.3 During the **online** Exam, it is prohibited to:

- provide fake ID documents for the verification procedure;
- impersonate another student or be impersonated;
- have with you or use any electronic devices (mobile phones, smartwatches, headphones, earphones, cameras, etc.). All electronic devices must be switched off and put away before the start of the Exam;
- use headphones / headsets / earbuds;
- wear a mechanical watch;
- copy the work of another student;
- open additional applications, programmes and browser tabs other than the Exam page;
- use any artificial intelligence tools;

- turn off the webcam or the microphone;
- reduce the level of microphone sensitivity;
- use text correction programmes, reference books, dictionaries (including electronic ones), notes, textbooks, or other study materials;
- leave the exam site or leave the webcam view;
- look away or focus your eyes on objects outside the webcam view for a long time;
- remove your hands from the webcam view;
- smoke;
- read the Exam tasks out loud and/or communicate with other people;
- stop, rewind and listen to the audio file more than once, except for the case of a short interruption in communication when listening to the audio file for the first time;
- use MS Word or other text editors to complete the Exam tasks;
- use keyboard shortcuts;
- take notes using scratch paper.

4.4 During the **online** Exam, the student is allowed to:

- call on the invigilators to answer questions by raising a virtual hand;
- take notes using a whiteboard, or a piece of paper inside a transparent sheet protector with an erasable marker. At the end of each section, the student must erase the notes.

4.5 During the Exam, the timer on the SmartLMS displays the time until the end of each Exam section. When time runs out the system saves the student's answers and closes the section automatically. **No extra time or attempt is given if the student does not submit their answers within the allotted time.**

4.6 To proceed to the next section of the Exam, the candidate must submit their current attempt by pressing the '**Закончить попытку**' button and go back to the main Exam page on the SmartLMS. It is required to carry out this procedure after completing each section of the Exam.

NB: If the student violates the Exam rules, their exam results will be cancelled.

5. Exam Sections

5.1 The student must complete the Exam sections **in the following order**:

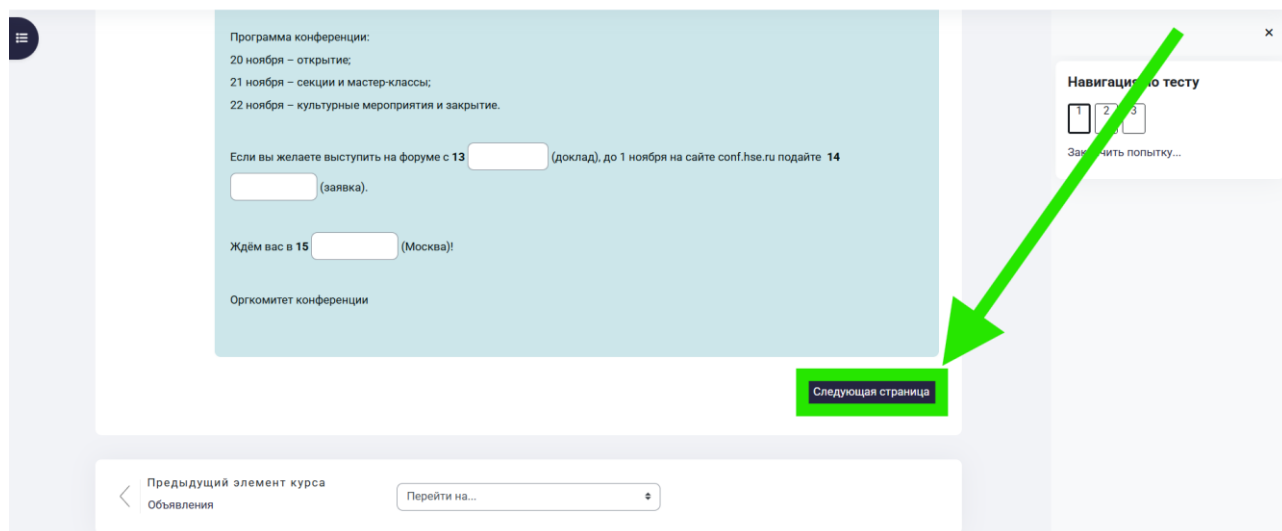
1. Reading
2. Writing
3. Listening
4. Speaking

5.2 The **Reading** section consists of 3 parts. Each part of the *Reading* section contains a text on an academic or professional (non field-specific) topic and a set of various tasks to complete.

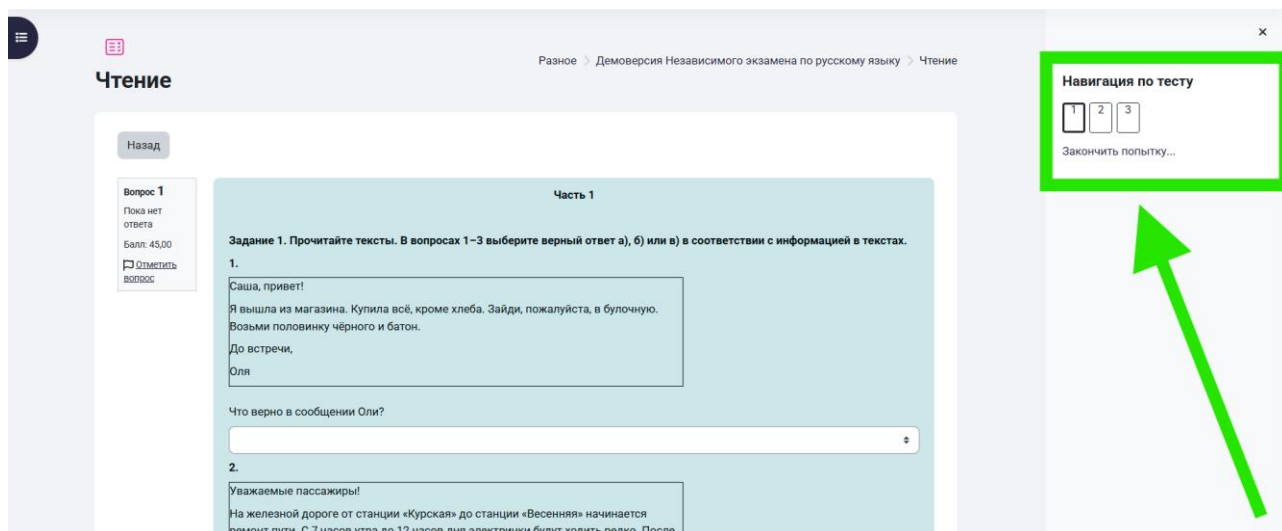
The student has 60 minutes to work on the *Reading* section. No extra time is allocated to transfer answers to the online answer form.

The student must enter the requested information in the gaps or choose the correct variant out of the ones given in questions.

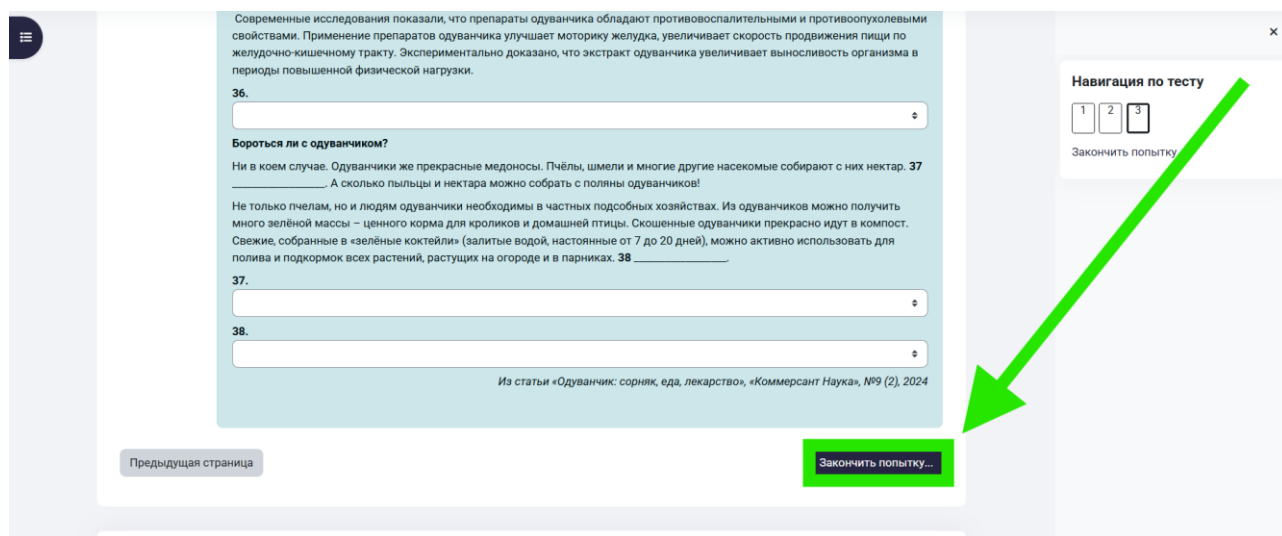
The parts of the *Reading* section can be completed in any order. To proceed to the next part, the student must press the '**Следующая страница**' button.



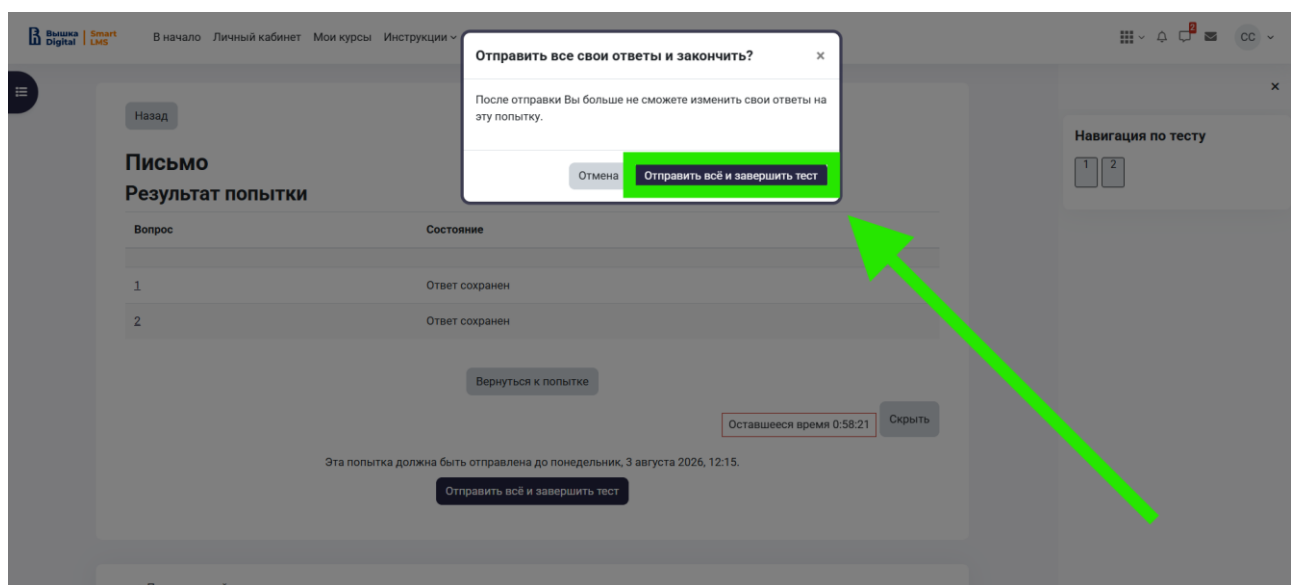
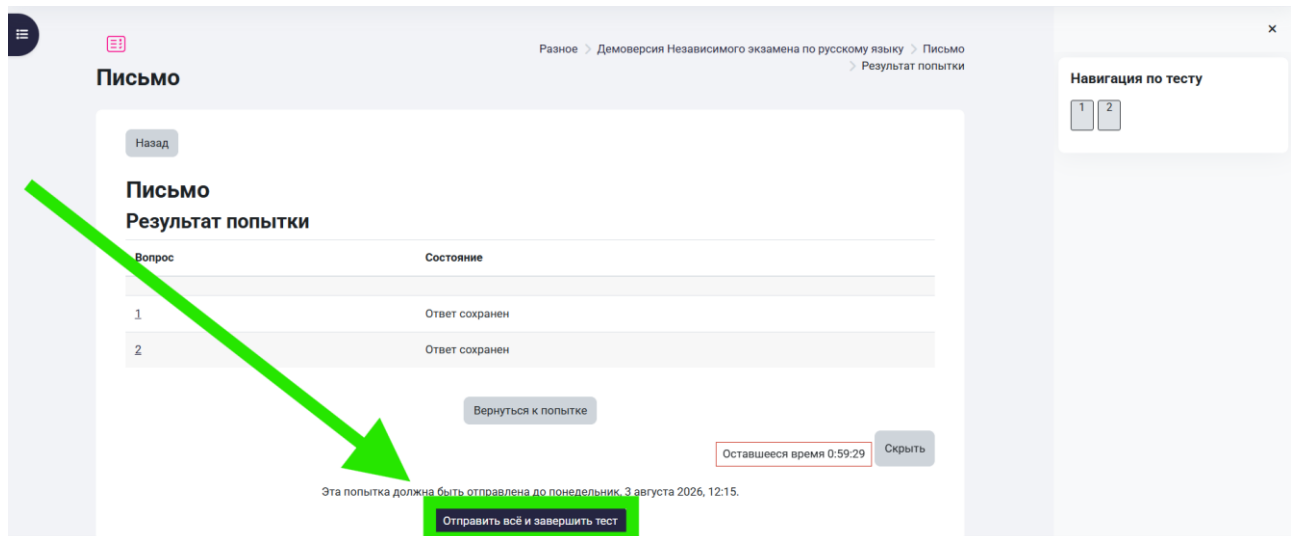
It is not recommended to click between pages in the test tab and use the browser's **Back** button to avoid possible failures. The student can use the navigation panel to navigate within the test.



Having completed all the tasks of the *Reading* section, the student must click the «Закончить попытку» button.



After that, the student will be redirected to the confirmation page, where they will need to click the **‘Отправить все и завершить тест’** button.

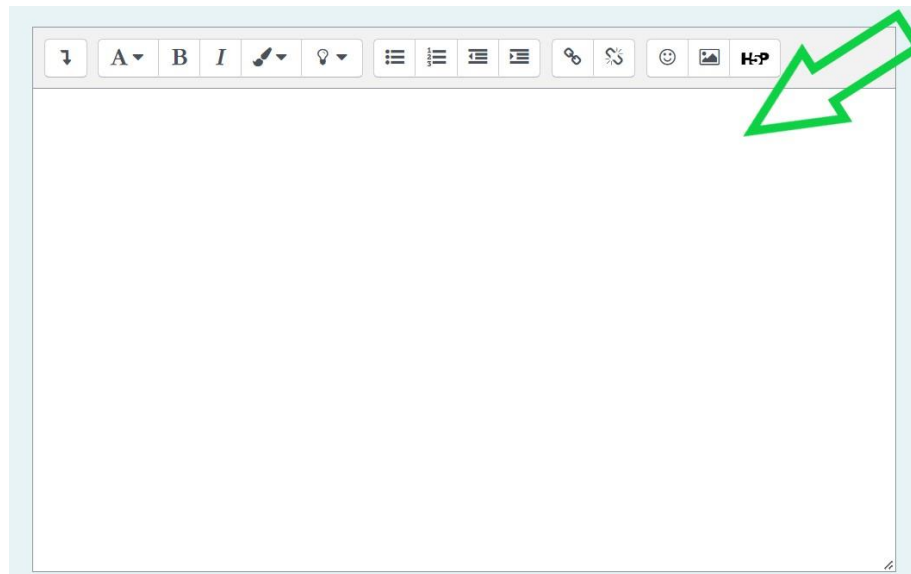


It will be impossible to return to the completed Exam tasks after clicking the **‘Отправить все и завершить тест’** button.

Please note that the section shuts down automatically after the allocated time is up.

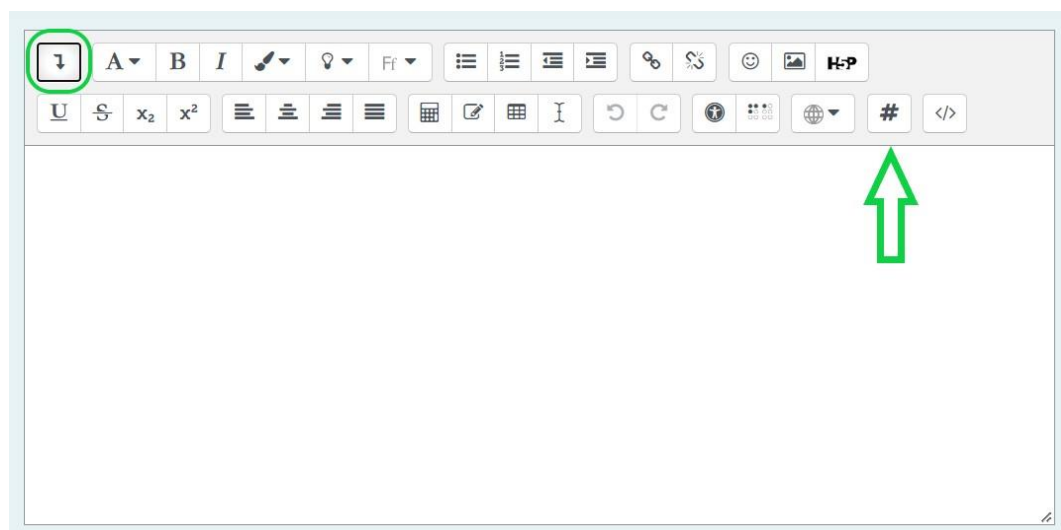
To proceed to the *Writing* section, go back to the main Exam page on the SmartLMS. The *Writing* section of the Exam will be available automatically on the main Exam page.

5.3 The **Writing** section consists of two tasks. In total, the student has 60 minutes to complete the **Writing** exam section. The recommended time is up to 20 minutes for Task 1 and up to 40 minutes for Task 2. The students can work on the tasks in either order. The answers must be typed in the corresponding fields on the platform.



It is prohibited to carry out the task in other text editors. It is allowed to draft the essay on a piece of paper provided by the invigilator. No extra time is allocated to transfer answers to the online answer form.

To count words, the student should expand the SmartLMS panel by clicking on the arrow in the left corner of the panel and press # on the panel, **not on the keyboard**.



To move to the next task of the *Writing* section, the student must press the ‘Следующая страница’ button.

It is not recommended to click between pages in the test tab and use the browser's **Back** button to avoid possible failures. The student can use the navigation panel to navigate within the test.

Having completed all the tasks of the *Writing* section, the student must click the ‘Закончить попытку’ button. After that, the student will be redirected to the confirmation page, where they will need to click the ‘Отправить все и завершить тест’ button.

It will be impossible to return to the completed Exam tasks after clicking the ‘Отправить все и завершить тест’ button.

Please note that the section shuts down automatically after the allocated time is up.

There is a 15-minute break between the *Writing* and *Listening* sections. The *Listening* section of the Exam will be available on the main Exam page after the break.

5.4 The **Listening** section consists of 3 parts. The student has approximately 25 minutes to complete the *Listening* section.

NB: The time spent on each part is determined by the students themselves within the time frame allocated for the section.

While listening to an audio file, the students can see the tasks on the screen.

The audio recording can be played only once. It is prohibited to stop, rewind, or listen to the audio file more than once.

The tasks are carried out sequentially. The students must answer the questions as they listen to the audio recording.

The audio recording will start playing automatically as soon as the student presses the **‘Начать попытку’** button. Time to read the questions is included in all audio files.

NB: In the *Listening* section, it is impossible to return to the previous task after clicking the **‘Следующая страница’** button.

Having completed all tasks of the *Listening* section, the student must click the **‘Закончить попытку’** button. After that, the student will be redirected to the confirmation page, where they will need to click the **‘Отправить все и завершить тест’** button.

It will be impossible to return to the completed Exam tasks after clicking the **‘Отправить все и завершить тест’** button.

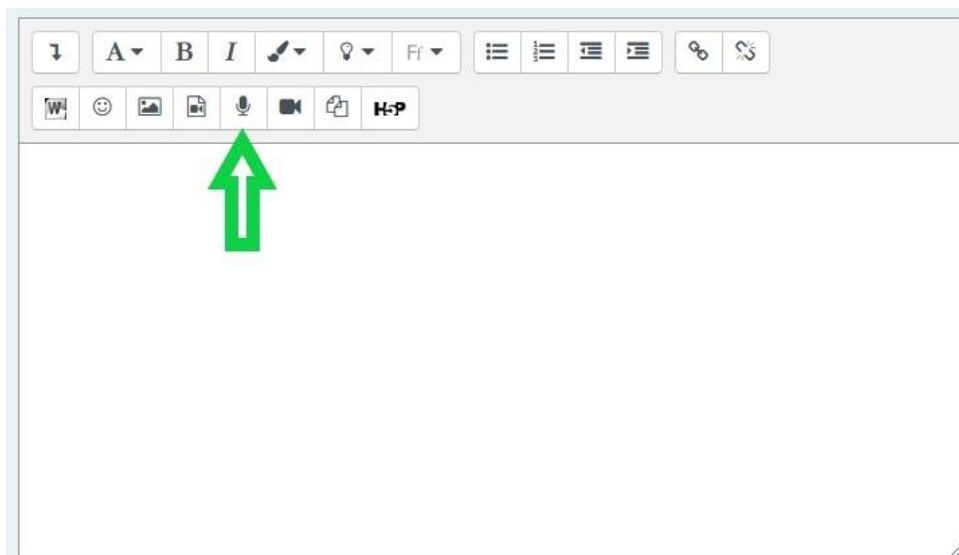
Please note that the section shuts down automatically after the allocated time is up.

To proceed to the *Speaking* section, go back to the main Exam page on the SmartLMS. The *Speaking* section of the Exam will be available automatically on the main Exam page.

5.5 The **Speaking** section consists of 2 parts. Each part includes video instructions and questions. The video will start playing automatically as soon as the student presses the **‘Начать попытку’** button. During the video, the student is instructed to press the **Record** button. **The student must not pause or stop recording until they have answered all the questions in a part.**

All the parts of the *Speaking* section must be completed sequentially.

To make a recording, the student should first press the **Record** button on the SmartLMS panel and then press **‘Начать запись’**. It is strictly prohibited to press the **Microphone** button on the headsets.



The student can move around the panel with the **‘Начать запись’** button to better see the questions.

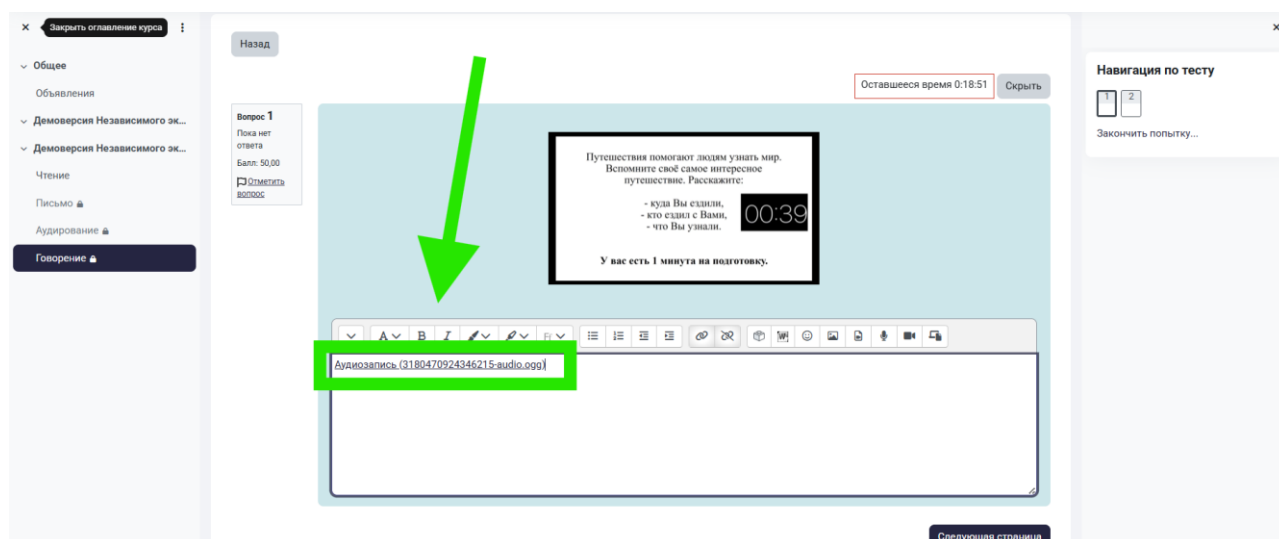
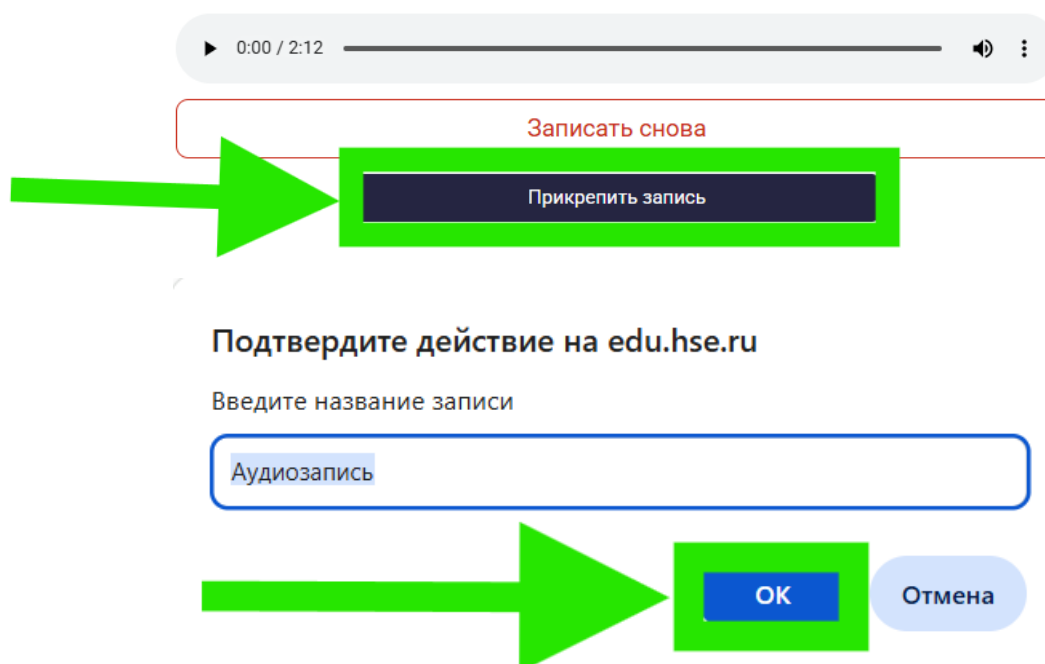


The student must press the **‘Остановить запись’** button when finishing each part of the section, then press the **‘Прикрепить запись’** button, and the **OK** button at the top of the page to attach the recording.

Записать аудио

×

Остановить запись (09:53)



Is it forbidden to:

- change the name of the audio file.
- re-record the answers.
- read the questions out loud before answering the questions.
- listen back to the recording since the system may erase the recorded answer.

After completing all the tasks of the *Speaking* section click the '**Закончить попытку**' button. After that, the student will be taken to the confirmation page, where they will need to click the '**Отправить все и завершить тест**' button. It will be impossible to return to the completed Exam tasks after clicking the '**Отправить все и завершить тест**' button.

The exam is over.

6. Communication failure

6.1 A short-term communication failure during the Exam is considered to be a loss of a student's network connection with the Exam platform for no more than 5 minutes. In the event of a short-term communication failure (the page freezes, the Exam session is interrupted, the student does not see the **‘Начать попытку’** button), it is recommended to refresh the page (Ctrl + F5).

6.2 A long-term communication failure during the Exam is the loss of a student's network connection with the Exam platform for more than 5 minutes. In the event of a long-term communication failure with the platform during the Exam, the student must immediately report the problem to the invigilator. The invigilator makes a decision whether a student can continue with the Exam or, if not, is allowed to take the Exam on another day.